

Diocese of Dallas Policy on Investment of Funds

“*Entity*” means any diocesan entity (parish, parochial school, diocesan high school, seminary, Catholic Charities of Dallas, Inc., St. Joseph’s Residence, Inc., Texas Catholic Newspaper, Calvary Hill Cemetery, etc.).

Diocesan entities should not hold donated securities, and should never accept donations of securities that are not readily marketable. Donated marketable securities should be sold as soon as practicable, absent written instructions to the contrary from the donor, and the proceeds invested or used in accordance with the purpose for which the securities were donated. Should you need assistance liquidating securities, please contact the office of the Chief Financial Officer.

Appropriate investment of funds depends on the purpose of the funds and the time horizon in which the funds will be needed.

Operating and Short-Term Funds (18 months or Less)

Unrestricted funds to be used for the operation of any diocesan entity should only be invested in bank CD’s, money market funds, money market mutual funds, U.S. treasury bills or very high grade short-term commercial paper.

Similarly, restricted funds to be used for specific projects scheduled for completion within 18 months (construction, real estate purchase, etc.) should be invested in accordance with the preceding paragraph.

Longer-Term Funds (More than 18 Months)

Unrestricted funds that are not planned to be used for operations and have a longer time horizon may be invested as noted above, may be invested with The Catholic Foundation or may be invested with a no load mutual fund of short duration (5 years or less).

Restricted funds with a duration beyond 18 months should be invested in a prudent manner and with an asset allocation appropriate to the purpose of the funds. (Note: If the funds reside in a trust, the trust document must be approved by the Diocese through the office of the Chief Financial Officer, who will seek appropriate input from diocesan legal counsel and diocesan officials.)

Any Entity that has funds for investment that have an aggregate value in excess of \$3,000,000 must retain an independent investment consultant, in a fiduciary role, to assist the Entity’s management with investment policies and strategies, with notification to the Diocese through the office of the Chief Financial Officer.